

**Town of Buckeye Utility Department**  
**Utility Activation Form**  
**Water, Sewer & Garbage**

Welcome to the Town of Buckeye! Once completed, your utility activation request can be **faxed to us at (623) 386-7832**. There is a \$75 security deposit and a \$10 non-refundable service fee required before your service can be established. If you are paying for your deposit and service fee by cash or check, you will need to apply in person; otherwise you may provide your credit or debit card information below. ***Please note that services will not be established until your security deposit and service fee have been paid.*** If you are leasing, you will need to provide a copy of your lease agreement when you submit this form. If you own, you will need to supply your escrow number and title company name below.

**\*\*WE MUST RECEIVE YOUR REQUEST AT LEAST TWO BUSINESS DAYS PRIOR  
TO THE DATE YOU NEED TO BEGIN WATER SERVICE\*\***

Requested Activation Date \_\_\_\_\_

Name(s) \_\_\_\_\_  
(These individuals can access account information and arrange for a subsequent disconnection.)

Service Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone No \_\_\_\_\_ Cell Phone \_\_\_\_\_

Driver's License # \_\_\_\_\_ S.S. # \_\_\_\_\_

Employer \_\_\_\_\_

Name of Owner/Landlord if Renting \_\_\_\_\_ Phone No \_\_\_\_\_

Escrow Number \_\_\_\_\_ Title Company Name \_\_\_\_\_

Have you had prior services with the Town of Buckeye? No \_\_\_\_ Yes \_\_\_\_ Service Location \_\_\_\_\_

1. Under penalties of perjury, I declare that to the best of my knowledge and belief, the information stated above is true, correct, and complete.
2. Notice to Renters: Notification of service application as well as copies of any notice of delinquency and/or disconnection of service may be sent to the owner/designee stated above. Deposit on rental accounts will be held during duration of account.
3. The Town of Buckeye's water rates are on file with the Arizona Corporation Commission. A copy of the current tariff schedule is available upon request. All bills are due and payable by 10:00 a.m. on the due date of the month after billing to be considered on-time. Any account left unpaid for 2 months or more is subject to disconnection. There is a reconnect fee of \$20.
4. If you own this property, your deposit will be applied to your account after 12 months of consecutive on-time payments. If you rent the property, your deposit will be applied to amount due when account is terminated and any additional deposit will be refunded.
5. Town Ordinance 9-3-1 states that no person within the town shall be permitted to avoid or refuse to accept refuse collection service, and the failure of any person to accept such service shall not exempt him from the payment of the charges for such service. A trash container will be provided within two weeks of service activation. Garbage bags are permitted until you receive your trash container. Trash needs to be out for pick-up by 6:00 a.m. and containers that are overfilled will not be picked up. For additional info on bulk pickup dates and material restrictions, please visit our website at [www.buckeyeaz.gov](http://www.buckeyeaz.gov) under "Establish Utility Service" link.

**Discontinuance of service upon request of customer:**

Any person who desires to discontinue the use of water shall file **written notice** at least three (3) days in advance of intended termination of service.

**Authorization Signature** \_\_\_\_\_

**Credit Card Payment Authorization:**

I authorize Town of Buckeye to charge \$85 to the following account in payment of my required deposit and service fee.

Card Name \_\_\_\_\_ Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ Signature \_\_\_\_\_